

## SECTION – 8

### MERIT LIST, SELECTION PROCEDURE AND ADMISSION RULE

#### Definition of PART-A & PART-B Candidates:

A) 60% of total seat in each course be earmarked for C.U. students only. This 60% of total seat is termed as **Part-“A”** seat in each course. All the current year C.U. and C.U. Autonomous College Honours Graduate will be considered in **Part – “A”**.

B) Rest 40% of total seat in each course be earmarked for both Non-C.U. and C.U. candidates. This 40% of total seat be termed **as Part – “B”** seat in each course.

C.U. Honours Graduate candidates of the preceding year will be considered in Part – “B” only.

#### MERIT LIST

Admission is strictly in order of merit. For PART-A merit judged on the basis of percentage of marks secured in **Honours subject for (1+1+1 system)** OR **Core Course (CC) subjects + Skill Enhancement Course (SEC) subjects + Discipline Specific Elective (DSE) subject for CBCS system** and in case of a tie, the aggregate of marks in **General subjects for (1+1+1 system)** OR **Generic Electric (GE) subjects for CBCS system** are taken into consideration for all courses except those specially mentioned below. For PART-B merit judged on the basis of Marks obtained in Entrance Test.

#### A. Merit list of candidate of Part - “A”

##### *Type 1*

Merit list of PART – ‘A’ for admission to different courses under the following groups will be prepared on the basis of percentage of marks obtained in Honours subject:

Gr 201 – Physics Hons, Gr 202 – Electronics Hons., Gr. 203 – Computer Science Hons., Gr 204 – Chemistry Hons., Gr 205 – Psychology Hons., Gr 206 – Mathematics Hons., Gr 207 – Physiology Hons., Gr 210 – Botany Hons., Gr.211 – Microbiology Hons., Gr 212 – Zoology Hons., Gr. 213 – Statistics Hons., Gr 214 – Geology Hons., Gr 215 – Geography Hons., Gr 220 – Anthropology Hons., Gr 225– Food & Nutrition Hons., Gr 226 – Human Development Hons.

##### *Type II*

Merit List of Part A candidates for admission to different courses under the following groups will be prepared by giving 60% weightage on percentage of marks obtained in the B.Sc. Honours subject and 40% weightage on to the average percentage of marks of the two general/ GE subjects.

Merit list PART – ‘A’ for admission to a) Gr-219 Atmospheric Science b) Gr-230 Biophysics & Molecular Biology (BMBCU), Genetics (GNCU), Biochemistry (BIOCCU), Biotechnology (BIOTCU), Environmental Science (EVCU & EVAS), Marine Science (MRSCCU), Neuro Science (NRSCCU), Sports Biochemistry (SSSBCU), Sports Nutrition (SSSNCU), Exercise Physiology (SSEPCU)

#### B. Merit list of candidate of Part - “B” and ENTRANCE TEST

Merit lists of PART – ‘B’ for admission to different courses will be prepared on the basis of marks obtained in Entrance Test.

Entrance Test will be held for PART – ‘B’ candidates by CBT (Computer Based Test) mode.

Type of Entrance MCQ with four options. For each right answer ‘+2’ marks and for each wrong answer ‘-0.5’ marks and for no try ‘0’ (zero) marks will be awarded. Any positive marks obtained in the Entrance Test should be considered in the merit list.

#### C. Others Rules for Selection:

1. Draft Merit List following the above will be published. All the applicants must check the Draft Merit List specially Hons. Marks, Genl. Marks, SC/ST/PWD/EWS/OBC, Year of Passing, Passed / Appeared and order of preference of courses. If there is any mistake, please report immediately in writing using “**Format – I**” to the

concerned Secretary Office within stipulated time as mentioned in admission schedule. No claim will be entertained later.

2. Existing SC/ST/OBC/PWD/EWS reservation rules will be followed separately in both Part – “A” 60% seats earmarked for C.U. students and Part – “B” 40% seats earmarked for both Non-C.U. & C.U. students.

3. If sufficient no. of suitable SC/ST/OBC/PWD/EWS candidates are not available in Part – “A” the same may be filled up by the other Part – “B” and vice versa.

4. If an applicant gets chance in different positions in both Part A & B, the higher preference will be offered to the applicant.

5. All Non-C.U. applicants have to appear in the Entrance Test and will be placed in the Merit list of Part “B” only.

6. Any current year passed out C.U. applicant may or may not appear in Entrance Test where Entrance Test is not mandatory.

7. If any current year graduate C.U. students does not appear in the Entrance Test where Entrance Test is not mandatory then the applicant will be placed in the Merit List of Part – “A” only.

8. If any current year graduate C.U. student appears in the Entrance Test then the applicant will be placed in the Merit List of both Part – “A” & “B”

9. In case where Entrance Test is Mandatory for both and C.U. and Non-C.U. candidate, the candidate will not be in the Merit List if he or she fails to appear in the Entrance Test.

10. If an applicant gets chance in different positions in both Part A & B, the higher preference will be offered to the applicant.

If an applicant gets chance in same preference from both Part ‘A’ & ‘B’ and got selected for admission, his/ her seat will be treated under Part ‘A’.

## **11. Counseling Mechanism**

### **General Rules:**

- The choices / preferences submitted by the candidates in their applications will be processed and seat will be provisionally allotted in the order of merit as per application form submitted.

### **Next Round of Counseling for seat allotment:**

Candidates eligible for seat allotment in the next round fall into one of the following sets:

- Set – 1: Applicants who did not get any seat allotment in the 1<sup>st</sup> round.
- Set – 2: Applicants who were allotted a seat in lower preference in the previous selection list.

### **Rules for Seat Allotment:**

- Set – 1: All the preferences will be processed. (in case where candidate not yet got a chance in any course)
- Set – 2: Only the higher preferred choices will be processed.(in case where candidate already got a chance in any courses)

**12. Course wise eligibility criteria both for CU and Non-CU applicants are same.** Eligible applicants of Other University (Non-CU) may also apply as appeared candidate subject to production of Pass Mark sheet before publication of selection list satisfying the requisite eligibility criteria.

**13. SC/ST/PWD/OBC/EWS** reservation as per University rules and practices will be followed in both “Part -A” and “Part -B”. The University Reservation Rules framed time to time shall be applicable. Additional supernumeric seat of OBC & EWS are not transferable to other category if there is no suitable candidates.

**i) For Scheduled Caste / Scheduled Tribe candidates**, reservations will be provided for SC: 22%, ST: 6% for all courses.

Where merit list will be prepared on the basis of '%' of marks obtained in last qualifying exam, the selection to different courses, SC/ST candidate getting selection should have obtained in the previous examination, qualifying marks not lower by more than 25% of marks obtained by the last candidate of the General category.

Where merit list will be prepared on the basis of score with fractional weightage of different fractions (like entrance test, qualifying exam marks, 10+2 level exam marks, interview, etc. if applicable), the SC/ST candidate should obtain final score not lower than 25% than that of obtain by the last candidates admitted of General Category.

Where merit list will be prepared on the basis of marks obtained in the entrance test **only**, the SC/ST candidate should **obtain marks in the entrance test** not lower than 25% than that of obtained by the last candidates selected under General Category.

For SC/ST candidates, a relaxation of 5% marks in aggregate shall be admissible on last qualifying marks (if applicable) as minimum eligibility requirements **for submission of applications in comparison to general candidates**. For example, if eligibility marks for General Candidates be 60% **then** the eligibility marks for SC/ST Candidate **will be** 55%. Similarly 5 % relaxation in H.S. marks (Where applicable) **will be admissible**.

#### **Note**

If the candidate avails facility in minimum eligibility requirement then the candidate will be treated under concerned reserved category

**ii) PWD (Persons with Disabilities)** Persons with disabilities having 40% and above degree of disability will enjoy a 5% reservation **horizontally** in each of the categories, i.e. in UR, SC, ST, OBC.

For PWD candidates, a relaxation of 5% marks in aggregate shall be admissible on last qualifying marks (if applicable) in minimum eligibility requirements **for submission of application in comparison to unreserved candidates**. For example, if eligibility marks for Unreserved Candidates be 60% then the eligibility marks for PWD Candidate will be 55%. Similarly 5% relaxation in H.S. marks (Where applicable) **will be admissible**.

The PWD candidates claiming seats under reserved category are required to produce **appropriate PWD certificate issued by the competent authority satisfying the following criteria:**

Officer-in-Charge or Medical Head of Primary **Health Centers**, **Block Health Centers**, State General Hospitals, Rural Hospitals, Sub-Divisional Hospitals or the District Hospitals run by the State Government or any hospital run by a statutory body or authority.

PWD category candidates will be ELIGIBLE with a minimum of 40% disability subject to the condition that the candidate is capable of carrying out all activities related to theory / practical work, as applicable, to the courses without special concession and exemption.

For selection to different courses a PWD candidate getting selection should have obtained in the previous examination, qualifying marks not lower by more than 25% of marks obtained by the last candidate of the Unreserved category.

Where merit list will be prepared on the basis of score with fractional weightage of different fractions (like entrance test, qualifying exam marks, 10+2 level exam marks, interview, etc.), the PWD candidate should obtain final score not lower than 25% than that of obtain by the last candidates admitted of Unreserved Category.

Where merit list will be prepared on the basis of marks obtained in the entrance test **only**. The PWD candidate should **obtain marks in the entrance test** not lower than 25% than that of obtained by the last candidates selected under Unreserved Category.

**iii) OBC reservation** (non creamy layer) will be 7% of total seat for OBC are earmarked where 100% roster is maintained. But due to non availability of sufficient infrastructure facility addition supernumerary seat 7% for OBC is earmarked. Which represent by '+' & '+' sign in the column of total no. of seat.

**Reservation of OBC Category may be modified in future before admission as per legal advice accepted by the C.U.**

This additional supernumerary OBC seat is exclusively for OBC candidates only and will not be converted into other category if there is no sufficient suitable candidate.

OBC student getting selection should obtain marks in the previous qualifying examination in the relevant last qualifying examination not lower than 10% than that obtained by the last candidate admitted from the unreserved category (if applicable).

Where merit list will be prepared on the basis of final score with fractional weightage of different fractions (like entrance test, qualifying exam marks, 10+2 level exam marks, interview, etc.), the OBC candidate should obtain final score not lower than 10% than that of obtained by the last candidates admitted of Unreserved Category.

Where merit list will be prepared on the basis of marks obtained in the entrance test **only**. The OBC candidate should **obtain marks in the entrance test** not lower than 10% than that of obtained by the last candidates selected under Unreserved Category.

### **OBC Seat Reservation**

That total reservation of seats for OBC Candidates in each course to be supernumery additional 7% of OBC.

If no suitable OBC candidate is found in the respective earmarked category under Part-A and Part-B, then the benefit will pass on to the other part. But no dereservation of OBC will be made.

**iv) EWS (Economically Weaker Sections) reservation:** 10% of total seat for EWS are earmarked where 100% roaster is maintained. But due to non availability of sufficient infrastructure facility, additional 10% supernumerary seat for EWS is earmarked. Which represent by '+' sign in the column of total no. of seat.

This additional supernumerary EWS seat is exclusively for EWS candidates only and will not be converted into other category if there is no sufficient suitable candidate.

EWS student getting selection should obtain marks in the previous qualifying examination in the relevant last qualifying examination not lower than 10% than that obtained by the last candidate selected from the unreserved category (if applicable), as like OBC category.

Where merit list will be prepared on the basis of final score with fractional weightage of different fractions (like entrance test, qualifying exam marks, 10+2 level exam marks, interview, etc.), the EWS candidate should obtain final score not lower than 10% than that of obtained by the last candidates admitted of Unreserved Category.

Where merit list will be prepared on the basis of marks obtained in the entrance test **only**. The EWS candidate should **obtain marks in the entrance test** not lower than 10% than that of obtained by the last candidates selected under Unreserved Category.

The EWS candidates claiming seats under reserved category are required to produce **appropriate valid EWS certificate issued by the competent authority**.

**v) SC/ST/OBC/EWS/PWD** candidates of domicile state of West Bengal are entitled to get the reservation facility i.e. SC/ST/PWD/OBC/EWS candidates hailing from States other than West Bengal are not eligible for such benefits and they will be treated as Unreserved Category candidates.

Candidate seeking admission in Reserved Category seat must be domicile of West Bengal and accordingly submission of Domicile Certificate in prescribed format from competent authority is mandatory at the time of application. The Domicile of West Bengal shall be treated for those candidates who are

EITHER

Residing in West Bengal continuously at least for last 10 years as on .....

OR

Whose parent (s) is/ are permanent resident (s) of West Bengal having permanent address within the state of West Bengal (Proforma-B)

THE CERTIFICATE BEING SUBMITTED BY THE CANDIDATE FOR CLAIMING RESERVATION UNDER SC/ST/OBC/EWS QUOTA; MUST HAVE BEEN ISSUED BY THE COMPETENT AUTHORITY, ON A DATE PRIOR TO THE SUBMISSION OF APPLICATION. CERTIFICATE ISSUED ON A LATER DATE BY ANY AUTHORITY, WILL NOT BE ACCEPTABLE AT THE TIME OF ADMISSION.

**vi. Reservation of OBC Category may be modified in future before admission as per legal advice accepted by the C.U.**

**vii.** If sufficient number of suitable SC/ST/PWD/OBC/EWS C.U. candidates are not available in Part –“A”, the seats may be filled up by the Part –“B” and vice- versa.

**viii. SC/ST/PWD/OBC/EWS** Candidates securing equal or higher marks than the last candidate admitted from the unreserved category will be treated as “Unreserved Category” as well as respective reserve category.

**14.** Vacant seat(s) of Part A / Part B / Sponsored category etc. due to insufficient suitable applicant may be filled up by any suitable candidate available in the merit list belonging to any other category.

**15.** P.N.C. candidates are not eligible to apply.

**16.** Admission to be closed within one month from the commencement of classes.

**17.** Admission under Sports Quota will be governed as per University rules.

**18.** List of selected candidates will be published in the website.

**19.** No personal communication will be made with the selected candidates.

## **20. RESERVATION OF MINORITY COLLEGES:**

Reservation of seats of PG Courses of Minority Colleges is in accordance as per rules. Relaxation of marks as eligibility criteria to be followed accordingly. Colleges with Minority status to have separate reservation policy. Candidates to submit the relevant documents to avail the minority reservation facility.

**21.** For MCA course: Admission through Joint Entrance for Computer Application (JECA). Reservations of SC, ST, PWD, OBC as per University rules. Other reservation rules like CU / NON CU, /Category-A/Category-B etc. are not applicable for MCA Course.

**22.** If sufficient suitable candidates are not available in any reserved seats like Part -A / Part -B may be filled up by the available other category students subject to approval from appropriate authority

## **23. Termination of Studentship**

A student, who is admitted to any post graduate course of study and who remains absent from classes for **seven days at a stretch or intermittently for more than fifty percent of classes held during any two consecutive weeks**, will be debarred from continuing his/her studies and his/her name will be struck off from the rolls. Fees submitted by the student at the time of admission will be forfeited.

**24.** After the provisional admission a student should have **at least 75% of attendance in classes for appearing in the Examination of the P.G. Courses**

**25.** Mere submission of Application form does not entitle a candidate to be considered for admission to the course unless he/she fulfils the eligibility conditions. Applicants must fully satisfy themselves about their eligibilities as prescribed above before filling in the Application Form.

If an applicant is inadvertently selected for provisional admission he/she cannot, a later date, use that as a right to claim that he/she meets the eligibility requirements.

**AFTER ADMISSION, OR DURING ANY STAGE THEREOF, IT IS FOUND ON SCRUTINY, that any certificate found fake / forged would lead to cancellation of the admission of the concerned candidate for therewith during the concerned course of study without any notice. Furthermore, such candidate shall be prosecuted and also debarred from any Admission / Entrance Test of this University in future.**

University reserves the right to cancel / refuse admission at any point of time if it is found that:

- a) Minimum eligibility requirements are not fulfilled
- b) False documentation has been done, or, facts have been suppressed.
- c) Any other similar valid reason.

26. Admission to be closed within maximum period of one month from the commencement of class.

27. Error /omission /ambiguity if any are subject to change by the approval of the appropriate authority.

28. All the rules are subject to change by the order of the appropriate authority.

29. C.U. candidates means candidate who passed the required Bachelor Examination as eligibility degree for admission in relevant P.G. courses, from Calcutta University.

30. Non- C.U. candidates means candidate who passed the required Bachelor Examination as eligibility degree for admission in relevant P.G. courses, from the University other than Calcutta University.

31. C.U. major course is not equivalent to C.U. Hons. C.U. major course candidates are not entitled to apply in P.G. courses. Major courses candidates of only such Universities are eligible to apply which do not offer Hons. Courses and whose major courses are equivalent to Hons. courses of Calcutta University.

32. Honours graduate or, its equivalent of Other Indian Universities of (10+2+3) pattern. Candidates passing Honours in Science with 1<sup>st</sup> class in undergraduate level from Indira Gandhi National Open University, Netaji Subhas Open University and the Distance Education Programme of Other Universities in West Bengal of current year and immediate preceding year.

33. Hons. Subject wise Breakup of Seats in following courses:

<b>M.Sc. in ESCU:</b>	<b>B.Sc. Hons in Physics</b>	-	<b>5+1 (EWS)</b>	} = 25+2+2+2
	<b>B.Sc. Hons in Electronics</b>	-	<b>20+2+2+1</b>	
<b>M.Sc.(Ag) in ACSSCU :</b>	<b>B.Sc. Hons in Agriculture</b>	-	<b>5+2+1+1</b>	} = 20+2+1+2
	<b>B.Sc. Hons in Chemistry</b>	-	<b>15+1 (EWS)</b>	
<b>M.Sc.(Ag) in HORTCU :</b>	<b>B.Sc. Hons in Agriculture etc</b>	-	<b>6+1+1+1</b>	} = 10+1+1+1
	<b>B.Sc. Hons in Botany</b>	-	<b>4</b>	

**N.B. : + Seat(s) incurred for OBC and EWS candidates**

<b>M.Sc. in ESDA:</b>	<b>B.Sc. Hons in Electronics</b>	-	<b>12</b>	} = 24
	<b>B.Sc. Hons in Physics</b>	-	<b>12</b>	

Vacant seat if any lying in the Department of Agricultural Chemistry and Soil Science will be filled up from the C.U. B.Sc. Hons in Chemistry candidates applied and vice versa.

Vacant seat if any lying in the Department of a) Genetics & Plant Breeding b) Plant Physiology c) Horticulture, will be filled up from the B.Sc. Hons in Botany candidates applied and vice versa.

34. For any ambiguity / clarification / correction / modification decision of the Vice-Chancellor is final.